



INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

1. Kindly provide the details of the institution

Name of Institution:	K.L.E. Society's, B.V. Bellad Law College, Belgaum
Year of Establishment of the Institution:	1975
Address Line 1:	Lingaraj College Campus
Address Line 2:	College Road,
City/Town:	Belgaum
State:	Karnataka
Postal Code:	590 001
Email Address:	bvbelladlawcollege@rediffmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:	Accreditation : 2004 Reaccreditation : 2009-10
Current Grade:	B
CGPA:	2.62

3. Institutional Status

<input type="checkbox"/>	<input type="checkbox"/>	AFFILIATED PERMANENT
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4. Contact Person Details

Name of Head of Institution:	SHRI B. JAYASIMHA
Contact Phone:	07353491776
Email:	jayasimha_jb@yahoo.com
Website URL:	www.klelawcolleges.org
Name of IQAC Co-ordinator	Smt. J.G. HIREMATH
Email:	shivdeepa_bgm@rediffmail.com

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	02
Post Graduate (MA/M.Sc./M.Com etc.)	00
Research Programmes (M.Phil./Ph.D)	00
Certificate Programmes	00
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	00
Other value added programmes	00
Any other programme offered (Specify)	00

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	00
New programmes designed	00
Programmes under revision	00
Interdepartmental collaborative programmes	00
Inter institutional collaborative programmes	01
Number of review committee recommendations implemented (Total)	00
Number of NAAC peer team recommendations implemented	03
Number of UGC/any other expert committee recommendations implemented	05
Number of review committee Recommendation under implementation	00
Number of NAAC peer team recommendations under implementation	02
Number of UGC/ any other expert committee recommendations under implementation	02

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	11
Total faculty on rolls	10
Faculty added during the year	02
Faculty positions vacant	03
Faculty left during the year	01
Total number of visiting faculty	00
Total number of guest faculty	07

8. Qualification of Faculty

PhD and Above	01
M.Phil.	00
Masters	14
Any other (Specify)	0

9. Faculty qualification improvement

PhD awarded to existing faculty	00
MPhil awarded to existing faculty	00
Any other degree awarded to existing faculty	00

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	07
Administrative staff (Actual strength)	07
Added during the year of reporting	05
Left during the year	00
Number of posts vacant	00

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	02
Technical Support Staff (Actual strength)	03
Added during the year	01
Left during the year	00
Number of posts vacant	00

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of Establishment of IQAC

DD MM YYYY

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13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	<input type="text" value="18"/>
Number of Alumni in IQAC	<input type="text" value="02"/>
Number of Students in IQAC	<input type="text" value="02"/>
Number of Faculty in IQAC	<input type="text" value="09"/>
Number of Administrative Staff in IQAC	<input type="text" value="02"/>
Number of Technical Staff in IQAC	<input type="text" value="01"/>
Number of Management Representatives	<input type="text" value="01"/>
Number of External experts in IQAC	<input type="text" value="01"/>
Number of any other stakeholder and community representatives	<input type="text" value="01"/>

14. IQAC Meetings

Number of IQAC meetings held during the year

15. Whether Calendar of activities of IQAC formulated for the academic year

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	26
Number of value added programmes proposed	19
Number of skill oriented programmes proposed	30
Number of faculty competency and development programmes proposed	04
Number of other staff development programmes proposed	02
Number of student mentoring programmes proposed	51
Number of co-curricular activities proposed	14
Number of inter departmental cooperative schemes proposed	06
Number of community extension programmes proposed	20
Any other programmes proposed (Specify)	02

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	14
Number of value added programmes implemented	06
Number of skill oriented programmes implemented	30
Number of faculty competency and development programmes implemented	04
Number of other staff development programmes implemented	03
Number of student mentoring programmes implemented	43
Number of co-curricular activities implemented	11
Number of inter departmental cooperative programs implemented	03
Number of community extension programmes implemented	07
Any other programmes suggested that are implemented (Specify)	00

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	00
Number of participants from the institution	00
Number of participants from outside	00
Number of external experts invited	00
Number of external conferences/seminars/ workshops on institutional quality attended	09
Number of events conducted with IQACs of other institutions as collaborative programmes	05

19. Did IQAC receive any funding from UGC during the year ?

- ☐ Yes
- ☒ No

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC -
(Input 0 - if NA/NIL -) Any other source including internal financial support from the
management (Specify amount)**

Amount Received from UGC	00
Amount Received from any other source including the college management	17,77,311

**21. Any significant contribution made by IQAC on quality enhancement during current
year (Please provide details in bullet format)**

- Up gradation of office automation health centre facility.
- Moot Court Hall.
- Separate Multi-gym facility exclusive for girls.
- Motivating and encouraging staff to attend workshop/seminars/ conference.
- Placement Interview.
- Feedback on teachers.
- Motivating and encouraging students to attend workshop/seminars/ conference
- Motivating and encouraging students to attend Moot Court competition.
- Motivating and encouraging students to attend sports activities.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	00
Number of faculty members involved in curriculum restructuring/revision/syllabus development	01
Number of programs in which evaluation process reformation taken up and implemented	00
Number of active teaching days during the current academic year	189
Average percentage of attendance of students	75%
Percentage of classes engaged by guest faculty and temporary teachers	94%
Number of self financed programmes offered	02
Number of aided programmes offered	00
Number of programmes discontinued during the year	00

23. Whether any systematic student feedback mechanism is in place ?

Yes	▼
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24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken	100%
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25. Is feedback for improvement provided to the faculty?

Yes	▼
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26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	00
Number of minor research projects undertaken during the year	00
Number of major ongoing projects	00
Number of minor ongoing projects	00
Number of major projects completed	00
Number of minor projects completed	00
Number of major project proposals submitted for external funding	00
Number of minor project proposals submitted for external funding	00
Number of research publications in peer reviewed journals	00
Number of research publications in international peer reviewed journals	00
Number of research publications in national peer reviewed journals	00
Number of research papers accepted for publication in international peer reviewed journals	00
Number of research papers accepted for publication in national peer reviewed journals	00
Average of impact factor of publications reported	00
Number of books published	00
Number of edited books published	00
Number of books (single authored) published	00
Number of books (coauthored) published	00
Numbers of conferences attended by faculty	09
Number of international conferences attended	02
Number of national conferences attended	03
Number of papers presented in conferences	00
Number of papers	00

presented in international
conferences

Number of papers

00

presented in national
conferences

Number of conferences

00

organized by the institution

Number of faculty acted as

03

experts resource persons

Number of faculty acted as

00

experts resource persons -
international

Number of faculty acted as

00

experts resource persons-
national

Number of collaborations

00

with international

institutions

Number of collaborations

00

with national institutions

Number of linkages created

03

during the year

Total budget for research

5%

for current year as a

percentage of total

institution budget

Amount of external

00

research funding received

in the year

Number of patents received

00

in the year

Number of patents applied

00

for in the year

Number of research awards/

00

recognitions received by

faculty and research fellows

of the institute in the year

Number of PhDs awarded

00

during the year

Percentage of faculty

43%

members invited as

external experts/resource

persons/reviewers/referees

or any other significant

research activities

SECTION IV


This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	<input type="text" value="120"/>
Actual enrollment during the year	<input type="text" value="85"/>
Student dropout percentage during the year	<input type="text" value="VI Sem LL.B 28% -- X Sem B.A.LL.B. 32%"/>
Success percentage in the final examination across the courses	<input type="text" value="VI Sem LL.B 22% -- X Sem B.A.LL.B. 25%"/>
Number of academic distinctions in the final examination and percentage	<input type="text" value="NIL"/>
Number of students who got admitted to institutions of national importance	<input type="text" value="00"/>
Number of students admitted to institutions abroad	<input type="text" value="00"/>
Number of students qualified in UGC NET/ SLET	<input type="text" value="00"/>
Number of students qualified GATE/ CAT/ other examination (Specify)	<input type="text" value="03"/>

28. Does student support mechanism exist for coaching for competitive examinations?
 
29. Student participation, if response is yes to Qn. 27

Number of students participated	<input type="text" value="10"/>
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30. Does student counseling and guidance service exist ?
 
31. Student participation, if answer to Qn. 29 is yes

Number of students participated	<input type="text" value="20"/>
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32. Career Guidance

Number of career guidance programmes organized	<input type="text" value="00"/>
Percentage of students participated in career guidance programmes	<input type="text" value="00"/>

33. Is there provision for campus placement?

Yes 

34. If yes to Qn. 32


Number of students

Participated in campus
selection programmes

Number of students

selected for placement
during the year

35. Does gender sensitization program exist ?

Yes 

36. If Answer is Yes to Qn 34

Number of programmes

organized

37. Student activities

Number of students participated in external cultural events	02
Number of prizes won by students in external cultural events	00
Number of cultural events conducted by the institute for the students	04
Number of students participated in international sports and games events	00
Number of students participated in national level sports and games events	05
Number of students participated in state level sports and games events	00
Number of students participated in university level sports and games events	00
Number of prizes won by students in international sports and games events	00
Number of prizes won by students in national level sports and games events	00
Number of prizes won by students in state level sports and games events	00
Number of prizes won by students in university level sports and games events	00
Number of sports and games events conducted by the institute for the students	15

38. Composition of students

Percentage of Scheduled Caste	08	05
Percentage of Scheduled Tribe	02	02
Percentage of other backward communities	50	18
Percentage of women students	11	05
Percentage of physically challenged	00	
Percentage of rural students	90%	90%
Percentage of urban students	10%	10%

39. Scholarships and Financial Support

Number of students availing financial support from the institution	00
Amount disbursed as financial support from the institution	00
Number of students awarded scholarship from the institution	00
Number of students received notable national/international achievements/recognition	00

40. Student initiatives

Number of community upliftment programmes initiated by students	06
Number of literary programmes initiated by students	5
Number of social action initiatives based on science / environment initiated by students	00
Number of student research initiatives	70

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created?

☒ Yes

☐ No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored?

☒ Yes

☐ No

43. Whether benchmarking is created for institutional quality management efforts?

☒ Yes

☐ No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

- | | |
|---|--|
| <ul style="list-style-type: none"> • Up-gradation of E-Library for students • Re-accreditation exit report of NAAC Peer Team – Sept 2010 • Improving the placement record of our students • Improving the performance of the students in each exam. | <ul style="list-style-type: none"> • Improving the performance of the students in co-curricular and sports events compared to previous • Improving Moot Court activities |
|---|--|

45. Is a Management Information System (MIS) in place ?

☒ Yes

☐ No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance

2. Student admission

3. Student records

4. Evaluation and examination procedures

5. Research administration

6. Others

(enter the respective details corresponding to the serial numbers)

- | |
|---|
| <ul style="list-style-type: none"> • Software used for office administration are M.S.Office & Tally • Student admission is carried out with M. S. Office software. • Student records are maintained in M. S. Office and Easylib Software. • Use of exam software • A) Provision of internet facility and digital library for carrying out project reports by students and • B) Carrying out research activities by the faculty • A) HRMS and Campusuite for preparation of salary • B) E-Lib software for library administration. |
|---|

47. Existence of learning resource management

	Yes	No
e-database in library	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smartclass room	<input checked="" type="radio"/>	<input type="radio"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input checked="" type="radio"/>	<input type="radio"/>
Interactive learning facilities	<input checked="" type="radio"/>	<input type="radio"/>

48. Internal resource mobilization : Kindly provide the amount contributed

Research	6388
Consultancy and training	free
Student contribution	00
Alumni contribution	00
Well-wishers	00

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	3,09,697.00
Amount spent for student welfare	2,430.00
Amount spent for staff welfare	3,958.00

50. Is delegation of authority practiced

- ☒ Yes
☐ No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	<input checked="" type="radio"/>	<input type="radio"/>
Students	<input checked="" type="radio"/>	<input type="radio"/>
Staff	<input checked="" type="radio"/>	<input type="radio"/>

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	00
Number of grievances resolved	00

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	03
Number of grievances resolved	03

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	<input type="text" value="00"/>
Number of grievances resolved	<input type="text" value="00"/>

55. Has the institution conducted any SWOT analysis during the year

☒ Yes
☐ No

56. The SWOT analysis was done by internal or by external agency

☒ Internal
☐ External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

1. Management Support	<input type="text"/>
2. Location of the institution at the heart of the city	<input type="text"/>
3. Proximity of High Court at Dharwad	<input type="text"/>

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

1. Non-availability of guest from UGC and other funding agencies due to unaided status of the institution.	<input type="text"/>
2. Inadequate research activities of the faculty	<input type="text"/>
3. National and International linkages for training and research	<input type="text"/>

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

1. Communication argumentative skills in English of Global standards	<input type="text"/>
2. More focus on inter / multidisciplinary approach to learning.	<input type="text"/>

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

<ul style="list-style-type: none">• More weight age for other professional courses by parents and students.

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

<ul style="list-style-type: none">• Abundant use if technology• Motivating students and encouraging them to participate in International and national level Moot Court Competitions• Social Legal survey by the students in the village• Regular conduct of student seminar.• Motivating and encouraging student and staff for present paper.• Effective use of ICT in teaching and learning• Accomplishment of eco-friendly and community based extension activities.• In all caution of global skills extensively• Automation of office.
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62. How do you perceive the role of NAAC in the quality development of your institution

(Suggestions in bullet format to be given below)

- | | |
|---|---|
| <ul style="list-style-type: none">• NAAC propelling force for institute to achieve its goals and objectives• NAAC to organize orientation/ workshops / seminars/ conferences to educate members of the institution in submitting SSR• Training all the faculty and the students in computer skills and softskills• Updating and upgrading the knowledge and the skills of the staff of the institution | <ul style="list-style-type: none">• Updating and upgrading the knowledge and skills of administrative staff of the institution.• Optimum utilization of infrastructure facilities available on the campus.• Cultivating the habit of discipline amongst staff and students.• Regular organization of Inter-collegiate Debate competitions.• Regular organization of Inter-class Moot Court competition. |
|---|---|



