

## **Best Practice No. 1**

**Title of the Practice:** Health Insurance Scheme for Staff and Students

### **Objectives of the Practice:**

1. To promote Right to Health guaranteed by our Constitution.
2. To provide health insurance to staff and students.
3. To reduce the financial burden on the parents/institution.
4. To provide safe and affordable medical care to the staff and students.

**The Context:** Good Health is vital to human happiness and well-being makes an important contribution to prosperity of each individual. To ensure good health to its staff and students, KLE Society in association with V Care Health Services has introduced an affordable Health Insurance Scheme.

The V Care Health Services provide the following health schemes:

1. Vidhyarathi Arogya Health Scheme (Students Health Insurance Scheme)  
This scheme provides medical coverage to the students on payment of a premium every year. This scheme enables the students to get medical treatment at KLE Society's Dr Prabhakar Kore Hospital and Medical Research Centre, Belagavi in case of medical emergencies. The object of the scheme is to lessen the financial burden on the parents of the students during hospitalization on account of illness or injury during their course of study.
2. Vaidyashree Health Scheme ( Staff Health Insurance Scheme )  
This scheme provides medical coverage to the staff on payment of a premium every year. This scheme enables the students to get medical treatment at KLE Society's Dr Prabhakar Kore Hospital and Medical Research Centre, Belagavi in case of medical emergencies. The object of the scheme is to provide medical care to the employees and their family members.

**The Practice:** The details of the schemes are as under:

**Staff:** A sum of Rs. 1250/- from teaching staff and Rs. 950/- from non- teaching staff is collected every year. This prepaid health plan extends medical care to family which includes spouse and dependents (unmarried children)

**Students:** A sum of Rs. 354/- is collected from each student at the time of admission.

The amount collected towards these schemes will be remitted to V Care Health Service along with the list of the staff and students. The V Care Health Service after processing the list, issues a Health Insurance Card in the name of individual which shall be valid for one year from the date of admission into the scheme.

The general features of the Scheme for students are as follows:

1. The student is entitled for free Inpatient treatment at KLES Dr. Prabhakar Kore Hospital and MRC, Belagavi up to Rs 25000 including the cost of drugs.
2. 20% discount on Outpatient treatment and all investigations.
3. 20% of the charges for Lithotripsy, Skin Laser treatment, etc.
4. Cosmetic Surgery or treatment is not covered.
5. The scheme does not cover cost of any kind of vaccination except medically needed injections.
6. The scheme excludes CT scan MRI
7. Resident Doctor will be available in the campus on all the working days for immediate medical care, if any.

The general features of the Scheme for staff are as follows:

1. The staff is entitled for free Inpatient treatment at KLES Dr. Prabhakar Kore Hospital and MRC, Belagavi up to Rs 65,000 excluding the cost of drugs and materials.
2. Cosmetic Surgery or treatment is not covered.
3. The scheme excludes CT scan MRI, Lithotripsy, skin treatment, etc.
4. The procedures namely Invitro Fertilization, Intra Cytoplasmic Sperum Injection, ARC related treatment are not covered.
5. Hemodialysis, HIV/ Cancer treatment are not covered.
6. Valve, Stent, Lens, Mesh and non-medical expenses are not covered

**Evidence of Success:** Three staff members and five students have availed benefit of the scheme.

**Problems Encountered and resources required:**

1. The out stationed students couldn't avail this benefit, as they approach native hospitals.
2. The scheme is not comprehensive to cover all types of illness and injuries.
3. The scheme can be availed only in limited medical centers/hospitals

**Best Practice No. 2**

**Title of the Practice:** Optimum Use of ICT Tools

**Objectives of the Practice**

1. To elevate the standard of proficiency in teaching learning process.

2. To improve the work efficiency of administrative staff.
3. To provide an awareness of the transcendent use of ICT to expedite in library work.
4. To facilitate good communication by the Institution to all interveners.

## **The Context**

Technology is ubiquitous in the present scenario. An innovative and creative approach to higher legal education is required, as it enables the students to handle the professional world of future more effectively.

ICT tools not only revamp current legal education in its teaching learning process but also help to manage the institutional data, to access the information, to maintain financial transaction, library services etc. Hence, institution adopted ICT tools to be on par with the global standards.

## **The Practice**

The institution has adopted the technology in different ways for its effective operation.

### **Administration:**

The institution has incorporated ICT tools in its administrative process.

E-Admin software is used for the admission process. With the help of this software details of the candidate are stored and fee challan is generated.

HR and HRMS software is used to generate the salary bills of teaching and non- teaching staff.

The TALLY EPR 9 software is used to record financial transactions and to prepare the balance sheet.

Biometric Attendance device is installed to ensure the attendance and identity of the staff members.

### **Correspondence and Communication**

The institution has created separate e- mails for interaction and communication for different stakeholders namely staff, students and management.

Separate Whats App groups are created and maintained by mentors and course teachers to communicate the students and parents.

The institutional website disseminates all the information pertaining to administration, curriculum and also gives the information of co- curricular, extra- curricular activities and other details of the institution.

### **Academics:**

Wi-Fi enabled campus and installation of LCD projector in all the classrooms made teaching learning more innovative. During the pandemic the teachers would connect with the students by

taking online classes on various digital platforms (ZOOM/WebEx/Skype). For the benefit of the students the teachers shared PPT's, PDF's, study Materials and voice recording.

Further these platforms were used to organize online State and National Level Webinars, Online Training programmes; Co-curricular activities like Moot Court, Debate, Elocution and Essay writing competitions; Extra- curricular activities like Painting and Singing Competitions. Staff meeting, Alumni meeting and Parents meeting were also conducted online through these platforms. In addition, study materials were uploaded in the institutional website.

### **Library:**

The use of ICT tools in library has replaced the manual operations in some areas.

The E-Lib software is used for uninterrupted library services. Bar-coded circulation, catalogue/accessioning, students data management, stock verification, periodicals and reports are done through E-Lib software. E- Resources like Manupatra and N-List enable the students to retrieve cases, statutes and other documents.

### **Evidence of Success:**

The use of E-Admin Software has eased the admission process. The Institutional website has provision of filling online application form with online payment facility, which has helped to continue the process of admissions during the pandemic. The use of TALLY EPR 9 has facilitated the administrative staff to provide comprehensive solutions to accounting principles, inventory and data integrity.

The use of ICT tools in teaching has facilitated to enhance the interest among students. During the pandemic ICT tools helped the institution to get connected with students; this is evident through the participation of the students in various co- curricular and extra-curricular activities organized by the institution as well as by other various institutions.

The use of ICT in communication has reduced the use of paper in the institution.

### **The details of the students who participated under online competition organized by various institutions are as under:**

Sl.No.	Name of the student and Class	Date	Online Competition
1	Mr. Basavakumar M.Hugar	01.08.2021 to 15.08.21	Speech competition organized by My Bharat, an online campaign.
2	Miss.Tejaswini Krishnath Wavare	01.08.2021 to 15.08.21	Patriotic song competition organized by My Bharat, an online campaign.
3	Mr. Siddhesh Kulkarni, Mr. Vinaykumar Lokur and Mr. Goutam Gawas, II yr LLB,	26.06.2021	International Online Moot Court Competition -2021 jointly organised by Indian National Law Review, The Law Learners and Ruggle Partners, Switzerland.
4	Mr. Viresh Malimath, Mr. Parvez Pathan, Mr. Ramkishan Naik,	08.07.2021 to 11.07.2021	B.M.Sreenivasaih Memorial 6 <sup>th</sup> National Moot Court Competition (Virtual) which was organised by BMS Law College,

			Bengaluru.
5	Miss Chandani Mokashi, Miss. Tasmiya and Miss Sadiya,	27.08 .2021 to-29.08.2021	XI M.K. Nambiyar Memorial National Level Moot Court Competition (Online) organised by R.L.Law College, Belagavi.
6	Mr. Siddhesh Kulkarni, Mr. Abhishek Pandit and Mr. Vinay kumar Lokur	27.08.2021 to 29.08.2021	Online National Moot Court Competition 2021 organised by KLE Society's College of Law, Kalamboli, Mumbai.

**The details of the students who won the prizes under online competition organized by various institutions are as under:**

Sl.No.	Name of the student and Class	Date	Online Competition	Prize
1	Mr. Siddhesh Kulkarni of II year LL.B.	18.11.2020 to 28.11.2020	Round Table Conference	First
2	Mr. Abhishek Pandit , Mr. Siddhesh Kulkarni and Vinaykumar Lokur of II year LL.B.	18.11.2020 to 28.11.2020	Parliamentary Debate Competition.	Second

**Problems encountered and resources required:**

Initially when ICT tools were adopted staff faced technical difficulties due to lack of experience. This was encountered by training provided by management and experts. Teaching staff and students were trained in the use of ICT through online learning.

During pandemic institution faced technical and internet problem to engage the classes but this was resolved by getting another internet connection.

For the optimum benefit of ICT laptops/desktops are essential hence Institution purchased laptops and desktops.